



arts access statewide...

Hervey Bay Council for the Arts
PO Box 474
Pialba 4655

Email: admin@herveybayartscouncil.com.au

You are invited to participate in a new and exciting project called 'Community Project Training'

Objectives:

- To run a series of hands on training programs for people wanting to run specific community art based events on a budget
- To plan and collate a data base of performing and visual artists of all ages, available for community activities and events
- To run two workshops in submission writing for community events and where to access funds
- To run two graphic design and marketing workshops
- To document and make available to the community a set of guidelines to running these events, including a grass roots "To Do" list, how to set a performance program, community art projects, involving the community, including an ideas list of further activities beneficial to all emerging artists on the Fraser Coast

This project will up skill members of not for profit groups or interested members of the community who run or would like to run arts related activities in our parks and open spaces.

We are seeking expressions of interest or bookings for modules starting late January. See course out line below.

Submission writing will begin late January as several funding options are due in February. This will allow those who wish to complete submissions for these rounds to participate.

The training offered is a 'one off' unique opportunity to take part in Fraser Coast specific, hands on approach to running an activity or event.

Course Outline

This course is divided into 3 modules to make it easier for people to access the areas they need rather than the whole course.

Module one:

Submission writing Workshops

Venue:

Date: Monday,

Time: 6:30 – 8:30

Cost: \$20 includes both sessions

- Day one seeking funding and planning a submission, writing a submission, budgeting, gathering support material and quotes
- Day two editing, budget

Module two: HBCA is seeking expressions of interest for this module. Time and place will depend on participants needs and availability

How to run a community Activity or small festival on a shoe string budget

Venue: TBA

Date: TBA

Time: TBA

Cost: \$10 per session or \$50 for all 6 sessions

- Day one out line of the “To do list”, contacts and legalities
- Day Two Sound and Lighting Workshop
- Day Three Activities to run, health and safety, blue cards, photo consent
- Day four site plans and stall holders
- Day Five MC Workshop
- Day Six pulling it together

Module Three:

Marketing and Flyers workshop

Venue: Bay Connect.

Date: March

Time: TBA

Cost: \$20 per session

- Day one Marketing
- Day Two Flyers and Advertising

**Sponsored by RADF and
the Fraser Coast Regional
Council**



Kerrie Marshall
President Hervey Bay Council for the Arts

Ph 0417718490



The Regional Arts Development Fund is a Queensland Government and Fraser Coast Regional Council partnership to support local arts and culture.